



Centre des arts visuels Visual Arts Centre

350 avenue Victoria
Montréal (Quebec) H3Z 2N4

514-488-9558 info@centredesartsvisuels.ca
www.centredesartsvisuels.ca

The Visual Arts Centre is looking to hire **Summer Camp Counselors**! Are you looking to work in a thriving cultural institution? Do you have experience working with children? We want to hear from you!

Apply to info@visualartscentre.ca by **March 31** with your CV and cover letter.

About the Visual Arts Centre:

With our School of Art – Canada’s largest bilingual independent art school – and our McClure Gallery – an exciting exhibition venue – the VAC offers you a thriving community of artists, teachers and students. We’ve been part of Montreal’s artistic fabric for 75 years!

Why choose the Visual Arts Centre?

- Opportunity to work in a thriving cultural institution and become part of the VAC community
- Located near Vendôme metro and train station, as well as a variety of bus stops
- Chance to work in our beautiful historic building located in the heart of Victoria Village
- Possibility of taking free art courses as an employee
- Join our dynamic team!

Position Summary

Counselors are responsible for supervising groups of campers within the facility as well as animating a variety of activities for campers within different settings in Westmount’s community. The position entails an interest in the arts, as counselors will also assist art educators in providing artistic workshops of various artistic mediums.

Conditions of Work

- Part-time and full-time positions available
- Number of hours: between 25 and 40 hours a week, depending on full-time or part-time status
- Hours of work: Full-time counselor shifts are from 8:15 am - 4:15 pm
Monday to Friday; Part-time counselor shifts are from 12 pm to 5 pm
- Salary is \$15/hr
- Counselors must be available for the full 8 weeks of camp from June 28th to August 20th



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Tasks

- Responsible for the supervision & scheduling of a group of up to 12 campers
- Ensure physical safety of children and administer first aid care when necessary
- Communicate important information regarding health needs of campers to staff and parents
- Design and lead creative activities during early morning drop off and afternoons
- Assist art educators in preparing art supplies and ensuring proper workshop clean up
- Animate physical activities within Westmount's parks
- Mentor and motivate campers in their creative abilities
- Attends and participates in weekly meeting

Requirements

- Candidates must be eighteen years of age or older
- Minimum of 6 months of experience working with children
- Bilingual (English/French) – spoken
- Priority will be given to candidates with experience in the arts: visual, musical, theatrical, performative or other
- References will be required for candidates selected for an interview

The ideal candidate will possess:

- Communication skills
- Punctuality
- Dependability
- Ability to manage behavioural problems with appropriate means

Employment Equity

The Visual Arts Centre is aligned with the principles of Employment Equity.

Employment Equity aims to correct systemic barriers to employment and promote the accommodation of designated groups in the workforce.

Employment Equity encourages the establishment of working conditions that are free of barriers, corrects the conditions of disadvantage in employment and promotes the principle that Employment Equity requires special measures and the accommodation of differences for the four designated groups in Canada. The four designated groups include: women, aboriginal peoples, persons with disabilities and members of visible minorities, with the addition of a fifth group, members of the LGBTQ2+ community. For more information on Employment Equity, please consult Employment and Social Development Canada (<https://www.canada.ca/en/employment-social-development/programs/employment-equity.html>), or contact us by email at info@visualartscentre.ca

We encourage applicants who consider themselves members of an aforementioned designated group to self-identify in their application